

What you should do when you buy a used vehicle

When you buy a used vehicle, you must register the transfer by notifying PRA the details about the new owner, in order to update at the same time both the *Vehicle Registration Certificate* (CDP) and the **Carta di Circolazione**.

Please, remember that according to the Highway Code, you must notify the transfer within 60 days from the selling act (for further explanation about selling act and authentication of the seller's signature, read below).

HOW TO NOTIFY PRA IF YOU BUY A USED VEHICLE.

- ★ You must address to PRA Provincial Office of Aci or, alternatively, to:
 - provincial office of Ministry of Transport (the Italian "Driver and Vehicle Licensing Agency - Motorizzazione Civile)
 - car consultancy agencies which expose the appropriate logo shown below:



In this case, in addition to the expected costs for the transfer, you have to pay the agency brokerage service.

SIGNATURE AUTHENTICATION

- ★ You (or the owner) must fill in the section M behind the CDP with name and address details of the buyer.
- ★ The seller must put his signature in section T (seller's signature) **only in front of an authorized officer**; he can do this either at *any municipal office or at any ACI-PRA provincial office, MCTC (local office of Ministry of Transport) or car consultancy agencies. As a consequence, the CDP gets the value of a selling act and is ready to be registered at PRA.*

SIGNATURE AUTHENTICATION AT ACI PRA

1. *at our office it is possible for the seller to subscribe and authenticate his signature (he has to buy and bring a stamp duty - Marca da Bollo of € 16 to put on the CDP together with his own Identity Document;*
2. *at the same time, the buyer must apply for a new CDP (Vehicle Registration Certificate) and updating the CARTA DI CIRCOLAZIONE (CDC)*

DOCUMENTS YOU MUST PRESENT AT ACI-PRA

- ➔ **CERTIFICATO DI PROPRIETA' (CDP) : Vehicle Registration Certificate**, compiled as described above, with the authenticated signature of the seller.
- ➔ **CARTA DI CIRCOLAZIONE (CDC)**: bring the original document and a copy.
- ➔ **MOD TT2119**: the buyer must fill in the form with name and address details, fiscal code and

his signature at the bottom of the first and fourth page (*download the appropriate application form in the section **APPLICATION FORMS***)

- ➔ **ID** = your identity document (driving licence, identity card, passport): bring the original document and 2 copies.

- FURTHER DOCUMENTS TO PRESENT:

- ➔ IF THE BUYER CANNOT PRESENT HIMSELF AT THE COUNTER; he must fill in the delegation form (*download the appropriate application form in the section **APPLICATION FORMS***) with his signature at the bottom, enclosing a copy of his Identity Document.
- ➔ Delegate Identity Document (2 copies)
- ➔ NON EUROPEAN COMMUNITY FOREIGN PEOPLE: in addition to all the documents above, they must show the PERMESSO DI SOGGIORNO (Residence Permit).